

Guidance Note & Criteria for Candidates who wish to Self-Nominate for Election to Fellowship - Collegiate Members & non-Collegiate Members (for candidates who hold MRCP(UK) or MRCPCH and a substantive Consultant post)

The self-nomination route is open to:

- **Non-Collegiate Members in the UK who have obtained MRCP(UK) or MRCPCH and who hold a substantive NHS Consultant post or academic equivalent; candidates must be on the Specialist Register.**
- **Collegiate Members in the UK who hold a substantive Consultant post or academic equivalent; candidates must be on the Specialist Register.**
- **International Collegiate Members who have held a substantive Consultant post or academic equivalent for at least 11 months before self-nominating.**

Guidance:

- A full and up-to-date copy of your curriculum vitae must accompany the online self-nomination form, and this should include present appointments, previous appointments, details of teaching activities and contributions to literature. A suggested CV template is available on the Fellowship information page. Please have your CV ready to upload when you start completing the application form.
- The Fellowship Committee at the RCPE has produced this CV template to assist those being nominated for Fellowship of the College. Candidates for Fellowship may find it useful to base their CVs on this template, as it outlines the areas which are deemed to be of particular importance when a submission is being reviewed by the committee. Candidates are not expected to have experience in all the areas covered in this template. However, an active and current role in education at undergraduate and/or postgraduate level is expected for potential Fellows. Candidate's are asked to ensure that their CV contain details about their teaching role as teaching is a requirement for Fellowship. The CV should be a maximum of 10 pages, and publications may be added as an annexe if necessary. ***Please note that although it is not mandatory for candidates' CVs to be submitted using the CV template, the Fellowship Committee strongly recommends using the template as this often results in quicker decisions and may also result in more positive decisions for candidates.***
- Please note that the College routinely makes enquiries about self-nominating candidates to ensure that whenever possible your nomination stands the best chance of approval. Candidates should therefore provide the name and contact details of a referee. This should be their **current** Clinical or Medical Director, or Line Manager.

- Letters of support from referees are optional. These and any other accompanying papers may be uploaded together with your CV when you are completing the application form.
- Election to Fellowship is by no means automatic and Council may not approve all candidates. Please note that the College will not communicate with candidates during the process of consideration.
- Please note that the applications and CV's of all self-nominees are reviewed by a Fellow working in the same geographical area as the applicant. The Fellow may also make further enquiries from local colleagues. All nominations are considered by the Fellowship Committee and then by Council. Candidates who are not successful will be informed of this following a Council meeting. Details of successful candidates will be circulated to the wider Fellowship for possible comment.
- If you are successfully approved for Fellowship, you will be asked to pay a one-off Fellowship Fee of £150 and a *pro rata* annual subscription. Annual subscriptions are highly competitive, and these remain tax deductible in the UK which helps considerably, offering approximately a 22-40% reduction depending upon your tax band. You will also be asked to complete the Promissory Obligation and Declaration form.
- Please see below for the criteria for self-nominated candidates.

CRITERIA FOR ELECTION OF SELF-NOMINATED CANDIDATES WITH MRCP (UK) OR MRCPCH – COLLEGIATE MEMBERS & NON-COLLEGIATE MEMBERS

The criteria for election to Fellowship via the self-nomination route are outlined below.

This procedure is applicable to those individuals who have passed the MRCP (UK) or MRCPCH and are now working as consultant physicians, although applications from individuals in non-physician specialties (including GPs) may be considered. The criteria for consideration for election to Fellowship are as follows:

- 1 Candidates in the UK should normally hold a substantive NHS Consultant post or equivalent appointment (there is no longer a qualifying period following appointment to a UK Consultant post). All candidates in the UK must be on the Specialist Register to be eligible for consideration. Self-nomination is not open to individuals in locum positions.
- 2 Candidates should provide evidence of current and future commitment to medical education, as this is a specific requirement for Fellowship.
- 3 General Practitioners who hold MRCP(UK), MRCP Edin or MRCPCH are eligible for election to Fellowship when they have held a GP salaried post or GP Principal post for at least 2 years. GP candidates are required should show evidence of a particular interest/practice in an area of 'physicianly' medicine and a commitment to teaching.
- 4 We shall consider applications from individuals from other non-physician specialities, where their work has made a contribution to the practice of 'physicianly' medicine either of itself or through close collaboration with physicians and paediatricians.
- 5 Self-nominees working overseas must be Collegiate Members of the College, should hold an appointment in their country that is of equivalent standing to a UK consultant appointment, and must have held their equivalent post for at least 11 months at the time of application. Doctors working in

Hong Kong who have held a Senior Medical Officer post or Associate Consultant post for at least 4 years are eligible to apply. Doctors in Pakistan with MRCP(UK) are eligible to apply if they have held an Assistant Professorship or above for at least 5 years or an Associate Professorship or above for more than 11 months.

HOW TO SUBMIT A NOMINATION

- Applications should be submitted using the online application form for candidates who wish to self-nominate. Please go to <https://www.rcpe.ac.uk/membership/fellowship> to access the form.
- Enquiries about Fellowship nominations or the procedure for putting forward applications should be directed to Avril Harries (telephone: + 44 (0) 131-247 3650, e-mail: a.harries@rcpe.ac.uk).
- You may submit your application at any time of the year (there are 5 Fellowship Committee meetings a year).

*Dr Lesley Dawson FRCP Edin
Secretary*